

Leash Free Mississauga BOARD of DIRECTORS VOLUNTEER OPPORTUNITY

Director of Programs and Events (Director at Large)

Leash Free Mississauga (LFM) is looking for a Director of Programs and Events to join our Board of Directors and manage the activities of the organization.

Who We Are

Leash-Free Mississauga (LFM) is a non-profit organization, passionate about supporting safe, friendly and fun Leash-Park Zones in Mississauga. As an established member-driven, volunteer-run group of local residents, the organization works closely with the community and the City of Mississauga (Parks, Animal Services, and By-Law) responsible dog ownership is encouraged. We do this through advocating for additional Leash-Free Parks, improvements to existing parks, along with undertaking, public education, events, Leash-Free Park clean-ups, memberships and fundraising initiatives.

The Opportunity

You are a dog lover and enjoy organizing fun events and public learning opportunities to support the organization's mission and activities. You are creative, detail-oriented, and possess good communication skills to bring together all elements of an event successfully in collaboration with the community.

Role of the Director of Programs and Events

1. Develop and implement public education, workshops, events and activities.
2. Assist with the preparation of publicity and promotional activities
3. Work in collaboration with the Volunteer Director on the recruitment of volunteers for events and programs
4. Where needed, collaborate with stakeholders, business, and community partners to create programs and events.
5. Support fundraising and membership drives.
6. Ensure compliance with city regulations and event guidelines.
7. Attend monthly LFM Board Meeting.
8. Work collaboratively with board members to develop and support the overall mission, goals, financial and strategic direction of the organization.

Knowledge, Skills & Abilities

1. Previous experience in creating public education programs and community events.
2. Good organizational, event planning skills, attention to detail.
3. Understands the non-profit sector and is excited about contributing to organizational sustainability and resiliency.
4. Collaborate and build strong relationships with LFM Zone Park Representatives, board members, stakeholders, partners, volunteers, city representatives and the community.
5. Experience as a volunteer and serving on a board an asset but not required; a desire to learn about the community.
6. Commitment of approximately 4 hours/week approximately 10-15 hours/month, 2 year term

To Apply - Interested applicants should apply with resume/profile to: president@leashfreemississauga.ca