

# Meeting Minutes

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2023 Annual General Board Meeting  
Wednesday Nov 29, 2023, 1900 to 2100 EST  
Virtual via Zoom

<b>Board Attendance</b>	<b>Board Member Regrets / Vacancies</b>	<b>Guests</b>
Andrea Morrell – <i>Vice President &amp; acting Secretary</i> Bob Dowling - <i>Totoledaca</i> Carol Mitchell – <i>Parkway Belt</i> Catherine Williams – <i>Etobicoke Valley</i> Daniel Scouten – <i>Paul Coffey</i> Debbie Neal – <i>Fundraising &amp; Events, Communications &amp; Membership, Mtg Chair</i> Ellen Lockley – <i>Lakeside</i> Marg Hempstead – <i>Garnetwood</i> Nicole Frankovic – <i>President</i> Rose Shao - <i>Treasurer</i>	Jenn Agombar – <i>Quineppenon</i> TBC – <i>Jack Darling</i>	Via Webex Jenna Prokop – <i>Community Development Coordinator, Parks</i> Jamie Ferguson – <i>Manager, Park Services</i> <i>Park Operations Section</i>  In Person Ward 2 – Ryan Vopni ( <i>Alvin Tedjo, Jack Darling and Lakeside</i> ) Ward 3 – Nabeel Ranmal ( <i>Acting Mayor Chris Fonseca, Garnetwood</i> ) Ward 6 – Bill Pitcher ( <i>Joe Horneck, currently no LFZs</i> )

- 1. Call To Order**  
Meeting called to order at 7:04pm
- 2. Welcome and Introductions if necessary**  
Everyone welcomed to the AGM
- 3. Apologies and regrets**  
Per above table. Nicole and Andrea co-chaired
- 4. Declare quorum (Minimum 2/5 two fifths of directors)**  
Requirement: 10 members from at least 3 leash-free zones – quorum declared
- 5. Approval of agenda**  
Moved (Paul M) and seconded (Michael L) that the 2023 AGM Agenda be approved
- 6. Acceptance and approval of 2022 AGM minutes**  
Moved (Michael L) and seconded (Paul M) that the Meeting Minutes from Nov 8, 2022 be approved

## 7. City of Mississauga

1. Community Group Registry Program – LFM is approved with Support with Conditions. City will continue to work with LFM.
2. Leash-Free Zone Policy – First draft to be shared with LFM to review in Q1 2024. Goal of finalizing by Q2 2024.
3. 11 new Sutera locations (green dog waste disposal units) in 2023. Planning to add 10 more in 2024.
4. Park Planning – City moving to a 3 Tier LFZ model – Destination (Largest footprint with Small Dog Area – ex: Jack Darling, Toto), Neighbourhood (less amenities, walkable), City Centre/High Density. Several new LFZs planned for 2024/2025.
4. Bulletin Board – Andrea to send project overview to Jenna to provide costing to replace all BB or replace the plexiglass & corkboard.
5. Dog Walker license – City moving to a lanyard system in 2024, easy to show if/when asked by By-Law. Idea to quickly and easily ID dog walkers – wear lanyard.
6. City has hired additional By-Law officers. Only By-Law can issue tickets, Mississauga Animal Services cannot issue tickets.

### City Question Period:

Q-Park – mulch is a resource shared across the City, not just for LFZ. Mulch comes from Forestry Department so there may at times be a shortage and therefore delay in delivery to LFZs.

Jack Darling – single gate along toboggan hill fence line is missing a latch system.

Jack Darling – create a temporary off-leash access to Lake Ontario in winter using snow fencing like City of Toronto does.

Garbage/Recycling bins are positioned outside the LFZ for ease of emptying by City staff.

Jack Darling – parking is an ongoing issue being a Destination Park – lake, LFZ, playground, Rattray Marsh, Waterfront Trail. Changes to parking being reviewed with City – Lakeshore, Paid Parking, Time limited.

## 8. LFM Board Presentations

### President –

Current Board vacancies identified – Treasurer, Secretary, Jack Darling Park Rep. High-level discussion on LFM Action Plan as it relates to status with the Community Group Registry Program. Changes to the LFM Constitution proposed, moved (Carol M) and seconded (Paul M).

### Vice President –

High-level overview of key areas of Action Plan – Obtaining Consent, Operating on Democratic Principles, Adhering to City policies. Business Continuity plan key given 6 Board resignations over past year. Identified key projects for 2024: Billboard upgrades, upgrading entrance gates to mitigate wear and tear, lighting where feasible to create “night/after dark” area.

### Fundraising & Events –

Two official Zone-wide events annually – Spring/Earth Day and a Fall/World Clean-Up Day. Each Zone will continue to plan respective Mulch Spreading as needed.

Great turnout for Earth Day 2023 including City Councillors Alvin Tedjo, Chris Fonseca and Martin Reid. Fall clean-up of Burdock plants at Jack Darling by local business.

# Meeting Minutes

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All LFM events within LFZs always included Poop & Scoop Awareness and Membership Drive. Exploring opportunities for Canine Behaviourist Q&A – online and/or within LFZs. Partnering with Invasive Species Task Force to tackle problem plants in the LFZs.

## **Membership & Communications –**

Emphasized the importance of membership – numbers speak! Membership indicative of need for existing and new LFZs. Leverage City discount for advertising on road signs. Create LFM Business Cards for Park Reps and Board members to hand out as a means of introducing LFM. Targeted email campaigns, re-introduce branded LFM apparel so Park Reps easily identified, new website and streamlined FB and other SM outlets. Creation of In Memoriam page on website and in the LFZs, work more closely with Mississauga Animal Services to co-promote messaging (microchipping, vaccinations, licensing, fun events like end of season Dog Swim).

## **Park Representative Updates**

In general, lack of Poop & Scoop, Smoking and presence of Children under 12 consistent health and safety issue across all LFZs. Broken gate latches and need for mulch main 311 ticket requests. We are all accountable to each other to ensure the LFZs remain clean and safe for all users.

## **Etobicoke Valley**

Scheduled to reopen in 2024. Only LFZ with a creek!

## **Garnetwood**

Only LFZ that is fully lit for nighttime use. Recently opened a Small Dog Park.

## **Jack Darling**

Park Rep resigned. Major regrading of sandpit and tree clearing – wild grape vine is a major problem pulling trees down in forest area around sandpit and around perimeter of LFZ. Only LFZ with a living roof.

## **Lakeside**

Best views of Lake Ontario! It is the go-to when Jack Darling is closed for grass cutting.

## **Parkway Belt**

Need to revisit entrance access point. Slip hazard with inclement weather including snow. LFZ created after completion of Hwy 403 – great way to make use of big rubble heap!

## **Paul Coffey**

Entire park – including the LFZ – to undergo major renovation in 2024. LFM Board working with City to identify temporary locations for Malton area LFZ.

## **Quenippenon**

New Park Representative. Q-Park is also adjacent to Region of Peel's Streetsville Reservoir and Pumping Station.

## **Totoredaca**

2<sup>nd</sup> largest after Jack Darling and one of the first LFZs in City.

## **Treasurer's Report**

2023 Financials reviewed; moved (Paul M) and seconded (Michael L). Income lower (Purina donation was intentionally not solicited, will revisit in 2024) and Expenses higher (new website). Planned use of funds in 2024 to include: Website management and hiring of accounting firm (if board positions remain vacant).

## 9. **Approval of Slate of Directors**

Reviewed current Board and Open positions. 2024 slate of directors moved (Paul M) and motioned (Paul H).

Nicole Frankovic voted in as President having taken on role of Interim President in June.

Jennifer Agombar voted in as Park Rep for Q-Park having assumed role in Aug.

Michael Lee voted in as Secretary, taking over for Andrea Morrell, VP who assumed responsibilities in June.

Vivian Lo voted in as Director At Large

Park Rep, Jack Darling open

Treasurer, open (LFM will post on Not-for-Profit boards)

Webmaster & IT, open (LFM will continue retainer with Wild Media)

## 10. **Notices of Motions or Special Resolutions**

Motion to collapse Fundraising & Events into Membership & Communications creating Board position of Events, Membership & Communications approved. Moved (Paul H), seconded (Michael L).

## 11. **Closing Remarks/Adjournment**

LFM has asked City for approval for LFM to post warnings on Billboards against tennis balls and use of prong collars in LFZs.

Meeting adjournment moved (Paul M), seconded (Marg H).

Meeting adjourned at 21:17

**Next Annual General Meeting: November 27, 2024**