

Meeting Minutes

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Board Meeting

Wednesday May 3rd, 2023 7:00 PM to 9:00 PM EST

Virtual Meeting via Zoom

Board Attendance	Board Member Regrets & Vacancies	Guests
<ul style="list-style-type: none"> - Andrea Morrell – Vice President - Rose Shao – Treasurer - Nicole Frankovic – Membership and Communications - Bruce Hunter – Secretary - Debbie Neal – Fundraising and Events - Catherine Williams – Etobicoke Valley - Marg Hempstead – Garnetwood - Ellen Lockley – Lakeside - Carol Mitchell – Parkway Belt - Daniel Scouten – Paul Coffey & Meeting Chair - Laurie Uspychuk – Quineppenon - Robert Dowling – Totoredaca 	<ul style="list-style-type: none"> - Sharon Martel – President - Ashley Villella – Webmaster - Angela Puliyodil – Past President - Brandon Shaw – Jack Darling - Veronica Cheng – Social Media Manager Volunteer 	<p>City of Mississauga</p> <ul style="list-style-type: none"> - Jenna Prokop – Community Development Coordinator, Parks - Kevin Pulis, Past Vice President <p>City of Mississauga – regrets:</p> <ul style="list-style-type: none"> - Jamie Ferguson – Manager, Park Services - Animal Services Representative

1. Call to Order

Meeting called to order at 7:14pm, technical zoom difficulties delay experienced.

2. Welcome and Introductions

Welcomed all to the May 3/23 board meeting, including Kevin Pulis, Past Vice President.

3. Apologies and Regrets

Sharon Martel – President (technical difficulties); Ashley Villella – Webmaster; Angela Puliyodil – Past President; Brandon Shaw – Jack Darling; Veronica Cheng – Social Media Manager Volunteer; Jamie Ferguson – Manager, Park Services; Animal Services Representative

4. Quorum

There being 12 of 16 or 75% directors present, more than the minimum 2/5th or 40% directors in attendance, a quorum was declared at 7:15pm.

5. Agenda

Moved and seconded at 7:32pm that the agenda be approved.

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6. Minutes from April 5th, 2023, Board Meeting

Moved and seconded at 7:33pm that the minutes be approved and posted to the website.

7. Animal Services – Jenna

- Animal Services sent regrets, called out, unable to attend, provided Jenna their input.
- Not able to provide number of leash-free park visits or tickets given out, actively patrolling over 500 parks.
- It is possible to schedule Events to include Animal Services, schedule through Jenna.
- Blue Paw Partner, did not go forward, they are looking at other options.
- Overview of what Animal Services does daily
 - Everything called out for is confidential
 - Emergency services, injured and abandoned domestic and/or wild animals
 - Patrol to enforce animal care and control bylaw

8. City of Mississauga – Jenna

- Community Group Registry Program (CGRP)
 - In final review stage, submitted Jan.27/23.
- Leash-Free policy
 - In final review stage at director level, Jenna has read, started July/22.
- Park Planning – Lighting and Shelter Studies
 - Still underway, status update not available yet.
- Sutera
 - Staying with Sutera, 10 new per year, prioritizing LFZ's.
- Totoredaca
 - Ryan will be piloting new gate latch setup in near future.
- Paul Coffey
 - Started tender for contract, will be small and large dog areas, with waste bins, water access, parking lot access, accessible trail to LFZ with trail lighting .
- Etobicoke Valley
 - Jenna connected with Project Manager for 18-2441 Wastewater System Improvements, construction well underway, 5-6 weeks behind, can makeup time during next phase, reopening planned early summer 2024.
- Garnetwood
 - City Councillor meeting in next week
 - Small Dog Area construction start date still couple months out, Shed will be moved first.
 - Flooding is being looked at by CoM planning team.
- Parkway Belt
 - Traffic Works and Operations working on faded street signs.
 - Maintenance investigated water running through gates vestibule, Jenna waiting for update.
- Union
 - Small and Large dog areas coming, will be water service later in the year.
- Rivergrove
 - LFZ under construction, planned to open by July.

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- Churchill Meadows
 - No update on construction or opening date yet.
- Revisit policy/by-law allowing “intact males” in LFZ – Animal Services or CoM? Current posted policy only addresses females in heat (not permitted to enter). Other Cities have a by-law restricting intact males (Brampton); Jenna will investigate which department handles this.

9. Vacancies – none.

10. Park Rep Updates

- Etobicoke Valley: Catherine:
 - Nothing to report.
- Garnetwood: Marg:
 - Park is very wet.
- Jack Darling: Brandon: regrets
 - Woodchips spread by volunteers.
- Lakeside: Ellen:
 - City mulch delivery, rain delaying spreading.
- Parkway Belt: Carol:
 - All good, mulch delivered, very wet.
- Paul Coffey: Daniel:
 - All good, mulch delivered, membership coming back after winter.
- Quenippenon: Laurie
 - 11 piles of mulch spread Waiting for wood chip delivery.
- Totoredaca: Robert:
 - All good, still waiting for fill delivery, and gate latch setup.

11. Board updates

- President: Sharon – regrets, technical difficulties
- Vice President: Andrea
 - Volunteer recognition, will follow up with city.
- Treasurer: Rose
 - Etransfers from LFM directly require a separate account, will schedule account setup meeting with LFM signing officers.
 - LFM is a Non-Profit organization, not Charitable, Tax Receipts are not issued.
- Fundraising and Events: Debbie
 - Earth Day April 22 Postmortem PowerPoint presentation.
 - Please send in lessons learned, for next year.
 - Other event ideas: Invasive Species, Cleaning Out Doggie Closet, Meet Park Rep Day, please send in feedback.
- Membership and Communications: Nicole
 - Use of funds items list collected from board members.
 - Takeaway workshopping these items to steering subcommittee, bring back recommendations to board at next meeting.
 - Nicole, Andrea, Rose, Debbie and Bruce volunteered for subcommittee.

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- Invite full board to subcommittee workshops for transparency.
- **Nicole will setup use of funds subcommittee meeting.**
- Reviewed LFM mission and purpose.
- Membership strategy options.
 - Takeaway workshopping these items to steering subcommittee, bring back recommendations to board at next meeting.
 - Nicole, Andrea, Debbie and Bruce volunteered for subcommittee.
 - **Nicole will setup membership subcommittee meeting.**
- Communication strategy, audience, channel review, objectives, implementation and evaluation plans.
 - Social media monthly content plan, send in additional ideas.
 - Possible online forum on website, requires moderation, probably best to stay with one way outbound communications.
 - Possibly bring on speakers for podcasts like Vets, etc., keeping possible liabilities in mind.
- Facebook new LFM page created, Leash-Free Mississauga.
 - Use LFM email addresses for Facebook admins, for continuity.
- Website and IT: Ashley – regrets
- Social Media: Veronica – regrets
- Secretary: Bruce
 - 18 new members since April 1/23.
- Meeting Chair: Dan
 - Add time allotments to board members' section.
 - Add roundtable as last item, to next agenda.

Next meeting is the June Board Meeting on Wednesday, June 7th, 2023 at 7pm.

Meeting adjourned at 8:54pm.

Minutes taken by Bruce Hunter.